

Non-Degree Registration Form

fax or mail — part-time students only

Mail to: Office of the Registrar
Cayuga Community College
197 Franklin Street, Auburn NY 13021

Fax to: 315-255-9983
Phone: 315-255-1743 extension 2217 or 2218

Today's date: ____/____/____

I am registering for the upcoming

- Fall Semester Summer Session I
 Spring Semester Summer Session II
 January Intersession



If you want financial aid please contact Admissions Office at 315.255.1743. x2241 (Auburn) or x3003 (Fulton) **BEFORE** submitting this form

Legal Name: Last First Middle
(The name on your Social Security card)

____/____/____ ____/____/____ _____ Veteran? Yes No
Social Security Number Date of Birth Maiden Name (Please provide DD 214 for status verification.)

Physical Residence (no PO Box): Number and Street

City State Zip County Country

_____ Years _____ months at address above. If less than 12 months, complete next line:

Mailing Address (if different from above) **Note:** If you have not been a Cayuga County resident for the past 12 months, you must supply a Certificate of Residence with this registration form. Please see last page.

(____) _____
Daytime Phone E-mail Address

College Last Attended City State

High School Last Attended Graduation Year City State

- I earned my GED.
 I did not receive a high school diploma or GED.
 I am now taking a course at Cayuga Community College.
 I have previously taken a course at Cayuga Community College.

Have you ever served in the Armed Forces (including Reserves or National Guard)? Yes No
If yes, do you plan to seek V.A. educational benefits? Yes No

Check box if you have ever:

- been dismissed from a college for disciplinary reasons been convicted of a felony
 I wish to audit (take a course for no grade or transcript credit), and
 I am under age 60 (regular tuition charged). I am age 60 or over (tuition waived with valid ID; certain fees may apply).

INFORMATION IN THIS BOX IS OPTIONAL. It will be kept confidential and used only to help you use college services. This information will not be used in a discriminatory manner, nor will you be penalized in any way if you choose not to respond.

GENDER (please check) Female Male
RACE (please check) Native American Black (non-Hispanic) Asian Hispanic (including Puerto Rican)
 Pacific Islands White (non-Hispanic) Other (specify) _____

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Primary goal in attending Cayuga Community College

- Earn a degree or certificate from Cayuga, then transfer to another college
- Transfer to another college without earning a degree or certificate from Cayuga
- Earn a degree or certificate, then seek or upgrade employment
- Enroll in coursework to learn or improve job skills (not for a degree or certificate)
- Enroll in coursework for personal enrichment (not for a degree or certificate)
- Enroll in coursework to earn a high school GED
- Uncertain

If you are a student with a disability and would like to discuss options for accommodations, please contact the Office of Disability Services prior to the start of class. Email: dservices@cayuga-cc.edu. Phone: Auburn campus: 315-255-1743 x2422, Fulton campus: 315-592-4143 x3027.

Course selection

If you are registering for a course with a prerequisite, please enclose documentation that you have fulfilled the prerequisite. English and mathematics courses may require placement testing; if you are a new student, contact the admissions office for details.

Courses

CRN	Dept.	Course #	Section #	Course Title	Credit Hours

I certify that the information on this application is complete and accurate. I understand that this application cannot be processed if it has not been completed according to its instructions, and that any deliberate falsification or omission of data could result in denial or dismissal from the College.

SIGN HERE: _____

OFFICE USE ONLY: Admission Form for Non-Matriculated (non-degree seeking) Students

Do you need a Certificate of Residence? For all Cayuga courses except Leisure Learning or Business/ Industry Center Workforce courses * :

- If you have resided in Cayuga County for less than 6 months or live in a New York State county other than Cayuga, you must either enclose a Certificate of Residence with your tuition payment or pay double the tuition rate.
- The Certificate is issued by the treasurer of your county, not by Cayuga Community College. You must submit the application below with proper documentation to your county treasurer's office, according to that office's rules. **This should be done as soon as possible – no sooner than 60 days before the start of class and within 14 days after the class starts.**

* Note: For any Leisure Learning or BIC/Workforce course coded PE or SAC, a Certificate of Residence is needed for new residents and non-residents of Cayuga County.